

The logo for Grosvenor Hotel, featuring the text "GROSVENOR HOTEL" in a white, sans-serif font centered within a dark brown rectangular background. The background has a subtle pattern of overlapping circles in various shades of brown.

GROSVENOR HOTEL

The Grosvenor Hotel Conference Package

10 Brighton Road, East St Kilda 3183
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www.grosvenorhotel.com.au

The Grosvenor Hotel Conferences

Our number 10. Function room is the ideal space for holding your next corporate luncheon, conference or business seminar. Included in the conference package is the use of the venues DVD player, plasma screen and background sound system.

CAPACITY

Theatre Style up to 40 guests

Board room up to 30 guests

Open room up to 50 guests

COSTS

For day functions Monday – Friday there is no room hire fee. This is included in the per person cost. For all other time please speak to the function coordinator for costs.

OPERATIONAL TIMES

Monday to Sunday 9am – 5pm

Earlier times and additional hours can be arranged, please speak to the functions co-ordinator.

AUDIO EQUIPMENT

If you require any form of audio visual equipment not included in the package this can be organised on your behalf. Costs available on application

RESPONSIBLE SERVICE OF ALCOHOL

All of the staff at the Grosvenor Hotel are trained in the liquor license accredited responsible service of alcohol and by law may refuse alcohol to any person that is deemed to be intoxicated or disorderly. If a guest behaves inappropriately they may be asked to leave the premises.

No outside alcohol of any form may be brought to the hotel for consumption as this is against the liquor licensing act.

TENTATIVE BOOKINGS AND DEPOSITS

We are able to hold a date tentatively for a period of seven days, after which time if verbal confirmation has not been received the date will be released.

Once you have advised your intention to confirm we will send out a Booking Agreement.

Final Payments must be made before or on the day of your function. Payments can be made by either cash, VISA, MASTERCARD, AMEX, eftpos or business cheque. No personal cheques can be accepted.

If any permanent damage is sustained to any part of the venue by patrons of the function the organiser or host of the function will be deemed responsible for costs incurred.

CANCELLATIONS

All cancellations must be made in writing to the Functions Manager, The Grosvenor Hotel.

Where the client cancels a booking 21 days or less prior to the day on which the function is to be held, the client shall be liable to pay upon demand of The Grosvenor Hotel up to 50% of the agreed spend. If the client cancels a booking 7 days or less the client shall be liable to up to 80% of the agreed spend.

PRICES

All prices are inclusive of GST. Prices and menus are subject to change without notice.

Conference Package

Option One - \$65.00 per person

On arrival

Freshly brewed coffee, assorted teas and fruit juices

Morning tea

Freshly brewed coffee and assorted teas served with a selection of

Assorted Muffins, Danish pastries or home baked cakes

Lunch

Working luncheon – an assortment of sandwiches

Freshly brewed coffee and assorted teas, juices, soft drinks

Afternoon tea

Freshly brewed coffee and assorted teas served with a selection of

Assorted Muffins, Danish pastries or home baked Cakes

Conference Package

Option Two - \$85.00 per person

On arrival

Freshly brewed coffee, assorted teas and fruit juices

Morning tea

Freshly brewed coffee and assorted teas served with a selection of

Assorted Muffins, Danish pastries or home baked cakes

Lunch

Choice from five options;

Pan roasted salmon fillet, sautéed vegetables and salsa Verde

Stuffed chicken breast, with herbed cous cous, roasted capsicum and harissa

Vegie pizza – pumpkin, spinach, leek and mozzarella

Classic Chicken parmigiana, with smoked ham, chips and salad

Fettuccine with mussels, prawns, calamari, fish pieces and creamy sauce

Freshly brewed coffee and assorted teas, juices, soft drinks

*Please note that these options are flexible – please speak to the function co ordinator

Afternoon tea

Freshly brewed coffee and assorted teas served with a selection of

Assorted Muffins, Danish pastries or home baked Cakes

Additional

Fresh fruit served at morning and afternoon tea

\$5.00 per person

Vegetarian options are available. Any dietary requirements or food allergies should be disclosed to the function coordinator.

Additional option such as two course luncheon and buffets are available. Please speak to the function coordinator for more information.

Please note: all packages are based on a minimum of 12 minimum attendance of 12 people per day